# AAS, Computer Information Administrator/IT Option ARTICULATION AGREEMENT - Customer Assistant Manatee Community College

## **Customer Assistant**

High School Course	Technical	Student	Manatee Community College	Credits	Manatee Community College	
	Institute Course	Assessment	Course(s)		Aligned Program(s)	
8209020	****	*	CGS 1000 - Computer Information	8	Comput	T
Business Systems and			Systems		Administrator - Computer	
Technology			CGS 1570 - Integrated Business	က		
			Applications Software			
8209020						T
Computing for Colleges						
and Careers						
8218020						Т
Customer Assistant I	4.					
ANA						
8218010						
Customer Assistant II						
8202110		The state of the s				Т
Administrative Office						
Technology					`	
8212120						T-
Business Software						
Applications I						
			TOTAL	9		Т

In order to be eligible for the above credits, students must:

- $\checkmark$  Meet the admission policy requirements of Manatee Community College and be accepted into the program.
- Begin class within one year of the date of high school graduation or technical institute program completion.
- Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.

<sup>\*</sup> Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration faculty.

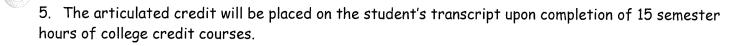
### ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE and MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES and THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES

### Computer Information Administrator/IT

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s) full college credit to those who have completed the **Customer Assistant** programs at the technical institutes and the Manatee and Sarasota County High Schools.

### CONDITIONS OF AGREEMENT:

- 1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in **Customer Assistant** within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.
- 2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools.
- 3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC. MTI and SCTI.
- 4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.



### **REVIEW PROCESS:**

This articulation agreement will be reviewed every two years unless superseded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.

e Community College	President	Date
	Chair, Board of Trustees	 Date
nool Board of Manatee Count	y Superintendent	Date
10/19  ROBERT J. SHAPIRO Approved as to legal form	Chair, School Board	Date
ne School Board of Sarasota County	Y Superintendent	 Date
	Chair, School Board	